



**LANDCARE WORKSITE
INDUCTION RISK ASSESSMENT & CONTROL FORM**

ANNEXURE E

This form is to be discussed and completed with all workers including volunteers in attendance. All workers joining the work team after the start of work must also be taken through the worksite induction risk assessment and control process. All staff once inducted and aware of the worksite provisions, hazards and control measures must sign this form in the space provided. The completed form must be returned on site until the job is completed or work ceases for the day and then forwarded to the relevant supervisor to be filled with the job records. A new form must be completed for each worksite/job and shift as detailed in the procedure.

IF INSPECTION REVEALS THAT WORK CANNOT BE PERFORMED SAFELY, DO NOT PROCEED UNTIL ACTION IS TAKEN TO ENSURE THE SAFETY OF ALL INVOLVED

Landcare Group	:	Work Date :
Worksite Location	:	

BUSH REGENERATION

GENERAL WORKSITE INDUCTION - HAZARD IDENTIFICATION AND RISK CONTROL CHECK LIST

Audit	Please appropriate box	Yes	No	NA
ACCIDENT & EMERGENCY				
1	Is a first aid kit available on site?			
2	Are radio / telephone communications available?			
3	Have you designated a safe assembly area for emergencies?			
4.	Are workers aware of accident / emergency procedures?			
5.	Do you have a Certified First Aid Officer on your worksite?			
SAFETY				
6	Are all workers present at this work location audit?			
7	Are there enough workers to do the job safely?			
8	Are all workers appropriately qualified/trained?			
9	Are safety signs needed ? e.g. Electric fence			
10	Have domestic animals / livestock been restrained or secured to another area ?			
11	Overhead Risks ? eg. Branches falling on a windy day, flood debris in riparian canopy			
SLIPS / TRIP / FALL HAZARDS / MANUAL HANDLING				
12	Have trip hazards and ground depressions been identified?			
13	Have all volunteers been briefed and roles identified?			
14	Have manual handling tasks been assessed?			
EQUIPMENT & PPE				
15	Is all plant and equipment suitable and in good working order?			
16	Is PPE sufficient to carry out the job safely?			
17	Are operators trained in the use of chainsaws?			
WORKING WITH CHEMICALS				
18	Are chemical spills procedures in place?			
19	Are all staff aware of accident / emergency procedures?			
20	Have you identified any possible damage to non target plants or the environment?			
21	Are all environmental hazards identified?			
22	Are safety signs needed?			
23	Have any people on the Spray Notification List been notified?			
24	Have any no-spray zones been identified?			
25	Have you selected the correct chemical for the job?			
26	Have you read the label to ensure you work in accordance with it?			
27	Do you have a Material Safety Data Sheet on site for the chemical in use?			
28	Is the weather suitable for the task?			
29	If spraying have you recorded wind speed and direction ?			

Personal Protection Equipment

Is appropriate PPE for the task/conditions work and in good order (circle necessary items) Yes/No/NA

- | | | | | |
|---------------------|----------------------|----------------|---------------------|----------------------------|
| Protective Clothing | Leather Gloves | Fall Restraint | Eye Protection | Hearing Protection |
| Safety Helmet | Sunscreen | EWP Harness | Protective Footwear | Hand Protection PVC Gloves |
| Traffic Vests | Respirator/Dust Mask | Face Shield | | |

