



# LANDCARE GROUP WORKSITE INDUCTION RISK ASSESSMENT AND CONTROL FORM

This form is to be discussed and completed with all Landcare workers in attendance. All workers joining the work team after the start of work must also be taken through the worksite induction risk assessment and control process. All workers once inducted and aware of the worksite provisions, hazards and control measures must sign this form in the space provided. The completed form must be returned on site until the job is completed or work ceases for the day and then forwarded to the relevant group member to be filed with the site records. A new form must be completed for each worksite/job as detailed in the procedure.

**IF INSPECTION REVEALS THAT WORK CANNOT BE PERFORMED SAFELY, DO NOT PROCEED UNTIL ACTION IS TAKEN TO ENSURE THE SAFETY OF ALL INVOLVED**

Landcare Group	:		Work Date :
Worksite Location	:		

## BUSH REGENERATION

### GENERAL WORKSITE INDUCTION - HAZARD IDENTIFICATION AND RISK CONTROL CHECK LIST

Audit	Please appropriate box	Yes	No	NA
<b>ACCIDENT &amp; EMERGENCY</b>				
1	Is a first aid kit available on site?			
2	Are radio / telephone communications available?			
3	Have you designated a safe assembly area for emergencies?			
4.	Are workers aware of accident / emergency procedures?			
5.	Do you have a Certified First Aid Officer on your worksite?			
<b>SAFETY</b>				
6	Are all work present at this work location audit?			
7	Are there enough workers to do the job safely?			
8	Are all workers appropriately qualified/ trained?			
9	Are safety signs needed ? eg. Electric fence			
10	Have domestic animals / livestock been restrained or secured to another area?			
11	Overhead Risks ? eg. Branches falling on a windy day, flood debris in riparian canopy			
<b>SLIPS / TRIP / FALL HAZARDS / MANUAL HANDLING</b>				
12	Have trip hazards and ground depressions been identified?			
13	Have all members of the crew been briefed and roles identified?			
14	Have manual handling tasks been assessed?			
<b>EQUIPMENT &amp; Personal Protective Equipment (PPE)</b>				
15	Is all plant and equipment suitable and in good working order?			
16	Is PPE sufficient to carry out the job safely?			
17	Are operators trained in the use of chainsaws?			
<b>WORKING WITH CHEMICALS</b>				
18	Are chemical spills procedures in place?			
19	Are all workers aware of accident / emergency procedures?			
20	Have you identified any possible damage to non target plants or the environment?			
21	Are all environmental hazards identified?			
22	Are safety signs needed? Chemical spraying in progress,			
23	Are there any people on the Spray Notification List in the area? If yes have they been notified?			
24	Have any no-spray zones been identified?			
25	Have you selected the correct chemical for the job?			
26	Have you read the label to ensure you work in accordance with it?			
27	Do you have a Material Safety Data Sheet on site for the chemical in use?			
28	Is the weather suitable for the task?			
29	If spraying have you recorded wind speed and direction?			

### Personal Protection Equipment

Is appropriate PPE for the task/conditions work and in good order (circle necessary items) Yes/No/NA

Protective Clothing	Leather Gloves	Fall Restraint	Eye Protection	Hearing Protection
Safety Helmet	Sunscreen	EWP Harness	Protective Footwear	Hand Protection PVC Gloves
Traffic Vests	Respirator/Dust Mask	Face Shield		



The following is attached as an annexure to our OH & S Management Plan for Landcare Project Sites

**ANNEXURE D**

**HAZARDOUS SUBSTANCES REGISTER AND MATERIAL DATA SHEETS**

The following hazardous substances may be stored on the maintenance activity site. Relevant material safety data sheets (MSDS) are attached.

Check that containers are clearly labelled and that appropriate protective equipment is available, as indicated on material safety data sheets.

Check that suitable first aid supplies are available in the event of exposure.

**CHECK** that persons authorised to handle hazardous substances have received proper instruction on how to do this.

Hazardous Substance	MS No :	Quantity	Location	Authorised Person
e.g., Roundup		80litres	Pippi Beach Site	Works Supervisor John Button
e.g., Petrol		20litres	Pippie Beach Site	Project Manager Joe Smith