



VOLUNTEER LOG BOOK

Log books are available from the
Landcare Community Office
Phone (02) 66435009
Fax: (02)66435006
Suite 1/48 Prince Street GRAFTON NSW 2460
Email: clarence_landcare@bigpond.com
www.clarencelandcare.com

This log book is produced by Clarence Landcare Inc.
First printed August 2006

NAME: _____

GROUP: _____

YEAR: _____

How To Use This Log Book

Individuals (Landcare Link)

Use this log book to keep a record of your volunteer/s 'in kind' time for:

- work on projects that are at your property
- meetings you attend on behalf of Clarence Landcare Inc.
- any field or training days you attend
- any bookwork, record keeping, organising or any other activity that relates to your Landcare work

Groups (Landcare & Dunecare)

Use this log book to keep a record of group's working bee activity or individual group members can record their own time in their own log book.

Keep a record of your volunteer/s 'in kind' time for:

- work on group projects
- meetings you attend on behalf of your Landcare Group or on behalf of Clarence Landcare Inc.
- any field or training days you attend
- any bookwork, record keeping, organising or any other activity that relates to your Landcare work.

In the middle of the log book there is a summary page to record your activity for each year.

This is the page we ask you to forward to Clarence Landcare by 30th June each year. Carefully remove the completed summary page and either fax or mail us a copy or we can copy the page for you and send you the original. We will automatically send you a new log book when we get your summary page in June. If you need extra log books for new members they are available from:

The Landcare Community Office
Suite 1/48 Prince Street Grafton
Phone: 02 66435009 Fax: 02 66435006

The information collected will be used by Clarence Landcare to record Landcare member yearly activity and for State of the Environment reporting.

NOTES

NOTES

DATE	LOCATION	HOURS

MONTH/YEAR:

HOURS TOTAL:

SIGN IN	SIGNOUT	BRIEF DESCRIPTION OF WORK

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NOTES

Please tick any of the activities you or your group have carried out this year and include any measure eg; number, length area etc

WEEDS **length/no./area**

- weed control completed
- weed control maintenance

MAIN WEED SPECIES: List

RIVERS, CREEKS & WETLANDS

Activity **length/no./area**

- riparian zone mgt.
- stock exclusion fencing
- revegetation
- weed control
- off stream water
- water quality monitoring **YES** **NO**
- wetland rehabilitation
- other (indicate)

NAME:.....

ADDRESS:.....
.....

PHONE:.....

EMAIL:.....

**PLEASE SEND YOUR COMPLETED SUMMARY TO
CLARENCE LANDCARE INC. PO BOX 594 GRAFTON 2460**

Or Fax To: 0266435006 by 30th June

If there isn't enough room to describe your activity please attach a separate page
Thankyou for completing this summary

Total hours for an individual or coordinator:

Total hours for all group members:

FUNDING: Have you or your group applied for any funding ?

YES **NO**

Name and year of grant application/s:

**HAS ANY FUNDING BEEN APPLIED FOR IN PARTNERSHIP ?
(Eg; DECC, DPI, Local Council, Sponsor, NRCMA, Other)**

YES **NO**

If yes, please identify the organisation/agency

Please tick any of the activities you or your group have carried out this year and include any measure eg; number, length area etc.

COASTAL

length/no./ area

- weed control
- revegetation
- dune fencing
- beach/ headland access mgt.
- monitoring
- other

Description

SOIL HEALTH & REHABILITATION

length/no./area

- weed control
- revegetation
- establishment of pasture
- stock exclusion fencing
- gully control structures
- soil rehabilitation
- monitoring
- changed mgt practices (if any)
(attach separate page or relevant data)If necessary

Description

COMMUNITY NURSERY and INDIVIDUAL OR GROUP RECORD

Note : For this 12 month reporting period

Activity

Number

- Plants Propagated
- Seed Collection
- Planting
- Other

OTHER : Any other measurable output that you or your group has engaged in eg;

- biodiversity or habitat management
- hosted field day or event
(number attended, where, purpose)
- workshops/training attended
- article in media/radio/publicity
- sponsorship gained
- project planning

Attach copy of article/s